Your Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Daytime Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Evening Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Skype ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please complete this Questionnaire in addition to the General Questionnaire since you indicated that you were either US citizen or Permanent Resident residing overseas.**

**The questions here are intended to provide a general “big picture” of your situation and therefore are not exhaustive. Depending on your answers and situation, follow-up questions may be necessary. If you have questions about the meaning of certain terms, feel free to contact me or put a Question Mark (“?”) as answer.**

**Your answers here will help clarify your tax status. Thank you!**

**General Information**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Primary Taxpayer | Spouse | PREPARER’SNOTES |
| Primary Taxpayer’s Name |  | N/A |  |
| Are you a U.S. citizen? | [ ]  Yes [ ]  No | [ ]  Yes [ ]  No |  |
| Are you a U.S. Permanent Resident? | [ ]  Yes [ ]  No | [ ]  Yes [ ]  No |  |
| If you are not a U.S. citizen, which country are you a citizen or national of? |  |  |  |
| Were you a bona fide resident of a foreign country or countries for the entire year of 2013?PLEASE ALSO FILL OUT “BONA FIDE RESIDENT” SECTION BELOW. | [ ]  YesWhich country or countries? | [ ]  YesWhich country or countries? |  |
| If you could not answer “Yes” for the question above, were you physically present in a foreign country or countries for at least 330 full days?PLEASE ALSO FILL OUT “PHYSICAL PRESENCE” SECTION BELOW. | [ ]  Yes | [ ]  Yes |  |
| Was your tax home in a foreign country or countries for 2013? (*Tax Home is the general area of your main place of business, employment, or post of duty, regardless of where you maintain your family home.*) | [ ]  YesList your tax home(s) | [ ]  YesList your tax home(s) |  |
| If you were neither a US Citizen nor US Permanent Resident, how many days were you physically present in U.S. in 2011, 2012 and 2013 respectively? | 2011–2012 –2013 – | 2011 –2012 –2013 – |  |
| Do you maintain a tax home in a foreign country during the year and/or have a closer connection to a foreign country other than USA? | [ ]  YesWhich country or countries? | [ ]  YesWhich country or countries? |  |
| Employer’s Name |  |  |  |
| Employer’s US address (if any) |  |  |  |
| Employer’s foreign address |  |  |  |
| Occupation |  |  |  |
| Your foreign address |  |  |  |
| The last year you filed Form 2555 or Form 2555-EZ, if any (yyyy) |  |  |  |
| Have you chosen and revoked Foreign Earned Income Exclusion, Housing Exclusion or Housing Deduction in the past? | [ ]  YesWhich one(s)?In what year is it revoked? | [ ]  YesWhich one(s)?In what year is it revoked? |  |

**Bona Fide Residence (Complete only if asked to under General section)**

|  |  |  |  |
| --- | --- | --- | --- |
|  | You | Spouse | PREPARER’SNOTES |
| Dates of bona fide residence began and ended (mm/dd/yy) | Begin –Ended –  | Begin –Ended –  |  |
| Did you make a statement to the authority of a foreign country that you are not a resident of that country and:* The authority hold that you are not subject to their income tax as resident, or
* The authority has not made a final decision on your status?
 | [ ]  Yes | [ ]  Yes |  |
| Are you subject to any treaty that may determine your Bona Fide Residence status, such as NAFTA? | [ ]  Yes | [ ]  Yes |  |
| Did any of your family live with you abroad during any part of the tax year? | [ ]  YesList who and period | [ ]  YesList who and period |  |
| Are you required to pay income tax to country where you claim bona fide residence? | [ ]  Yes | [ ]  Yes |  |
| Visa type you used to enter foreign country |  |  |  |
| Did your visa type limit the length of your stay or employment in a foreign country? | [ ]  Yes | [ ]  Yes |  |
| Did you maintain a home in the US while living abroad? | [ ]  Yes | [ ]  Yes |  |

If you were present in the US or its possessions during the tax year, please fill out the following table. Attach blank sheet if more than four.

|  |  |  |  |
| --- | --- | --- | --- |
| Date arrived in US(mm/dd/yy) | Date left US(mm/dd/yy) | # of days in US on business | Income earned in US on business (vs. earned in foreign country) |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Physical Presence (Complete only if asked to under General section)**

|  |  |  |  |
| --- | --- | --- | --- |
|  | You | Spouse | PREPARER’SNOTES |
| Did you make a statement to the authority of a foreign country that you are not a resident of that country and:* The authority hold that you are not subject to their income tax as resident, or
* The authority has not made a final decision on your status?
 | [ ]  Yes | [ ]  Yes |  |
| Are you subject to any treaty that may determine your Bona Fide Residence status, such as NAFTA? | [ ]  Yes | [ ]  Yes |  |
| Your first full date in a foreign country (mm/dd/yy) |  |  |  |
| Your principal country of employment during tax year? |  |  |  |
| Were you physically present in foreign countries during the entire year? | [ ]  Yes | [ ]  Yes |  |

**Income**

|  |  |  |  |
| --- | --- | --- | --- |
|  | You | Spouse | PREPARER’SNOTES |
| Any of your foreign income and expense is in foreign currency (currencies) that are not readily convertible to US Dollars (USD) (i.e. Blocked Income)? | [ ]  YesWhich one(s)? | [ ]  YesWhich one(s)? |  |
| If you had Blocked Income, did you spend any of it on personal expense, dispose of it as gift, bequest, or devise? | [ ]  Yes [ ]  No | [ ]  Yes [ ]  No |  |
| Were you a Fulbright grantee and were paid in unconvertible currency? | [ ]  Yes | [ ]  Yes |  |
| Did you receive income from US Virgin Islands, Guam, or Commonwealth of the Northern Mariana Islands? | [ ]  Yes | [ ]  Yes |  |
| If you received wages for service you performed as an employee (vs self-employed) outside the US, was your employer an American entity or a foreign affiliate of an American entity? | [ ]  Yes | [ ]  Yes |  |
| If you receive the following fringe benefit, please check the box and list the fair market value in USD.*Fringe benefit is the right to use your employer’s property or facilities.*  | Home/ lodging (excluding those furnished on business premise, for the convenience of your employer, and you must accept it to carry out your duty)$\_\_\_\_\_\_\_\_\_Meals (excluding those provided at business premise for employer’s convenience)$\_\_\_\_\_\_\_\_\_Car $\_\_\_\_\_\_\_\_\_Other. Specify. | Home/ lodging (excluding those furnished on business premise, for the convenience of your employer, and you must accept it to carry out your duty)$\_\_\_\_\_\_\_\_\_Meals (excluding those provided at business premise for employer’s convenience)$\_\_\_\_\_\_\_\_\_Car $\_\_\_\_\_\_\_\_\_Other. Specify. |  |
| If allowances, reimbursement or expense are paid on your behalf for services you performed, please check box and list value in USD. | Cost of living and overseas differential$\_\_\_\_\_\_\_\_\_Family allowance$\_\_\_\_\_\_\_\_\_Education allowance$\_\_\_\_\_\_\_\_\_Home leave allowance$\_\_\_\_\_\_\_\_\_\_Quarters allowance$\_\_\_\_\_\_\_\_\_\_Others. Specify. | Cost of living and overseas differential$\_\_\_\_\_\_\_\_\_Family allowance$\_\_\_\_\_\_\_\_\_Education allowance$\_\_\_\_\_\_\_\_\_Home leave allowance$\_\_\_\_\_\_\_\_\_\_Quarters allowance$\_\_\_\_\_\_\_\_\_\_Others. Specify. |  |
| Were you reimbursed of moving expense? | [ ]  Yes | [ ]  Yes |  |
| Have you paid income tax to any foreign country based on the same earning you are reporting? | [ ]  Yes | [ ]  Yes |  |

**Reimbursement**

|  |  |  |  |
| --- | --- | --- | --- |
|  | You | Spouse | PREPARER’SNOTES |
| Did you receive reimbursement of employee expense that is not under an accountable plan?*Accountable Plan meets 3 conditions:** *Expenses must have business connection*
* *You must adequately account to employer for these expenses within a reasonable time*
* *Employee must return any excess within a reasonable time*
 | [ ]  Yes | [ ]  Yes |  |
| Was your Expense more than the reimbursement? | [ ]  YesBy how much USD? | [ ]  YesBy how much USD? |  |
| Was your reimbursement more than Expense? | [ ]  YesBy how much USD? | [ ]  YesBy how much USD? |  |

**Foreign Housing**

|  |  |  |  |
| --- | --- | --- | --- |
|  | You | Spouse | PREPARER’SNOTES |
| Kind of living quarter in foreign country | Purchased houseRented house or apartmentRented roomQuarters furnished by employer | Purchased houseRented house or apartmentRented roomQuarters furnished by employer |  |
| Did your income consist of both self-employment income and employee salary? | [ ]  Yes | [ ]  Yes |  |
| Did you have carryover Housing Deduction from last year? | [ ]  Yes | [ ]  Yes |  |
| Did you receive any US Government allowance intended to compensate you for the expense of housing? | [ ]  YesHow much USD? | [ ]  YesHow much USD? |  |
| What was your total housing expense in USD?*Rents or fair market value provided in kind by your employer, repairs (not remodeling), utility (other than phone), real/ personal property insurance, nondeductible taxes, agency fee, rental of furniture/ accessories, residential parking.**DO NOT include lavish expense, deductible interest and taxes, cost of buying property, mortgage, domestic labor, paid television subscriptions, improvement (remodeling), purchased furniture/ accessories, depreciation of property/ improvement* |  |  |  |
| Did you maintain a 2nd foreign household for spouse and dependents? | [ ]  Yes | [ ]  Yes |  |

**Please use the space below to provide any information, if any, that you believe is significant but I haven’t asked you. Use additional paper if necessary.**

|  |
| --- |
|  |

\*\*\* END \*\*\*

Please return this Questionnaire along with the General Questionnaire.